

# 21<sup>st</sup> Annual Salt Festival: Lewis and Clark the Homecoming Food Vendor Guidelines

## Deadline

Pre-registration deadline is Monday, September 19<sup>th</sup>, 2006, however, spaces will be granted on a first-come first-serve basis according to those who meet the specific requirements.

## Selection Process

We will be giving first consideration to those vendors who have supported us in the past and have stayed within the proper guidelines. New vendors will be selected on the basis of food **type and variety** & how they will add to the event.

Vendors will be notified by mail if they have been accepted. Vendor passes & location of their setup will also be included in this mailing. Checks will be returned to vendors if they are received after the available space has been filled.

## Payment

Please make your check or money order out to **Big Bone Lick State Park**. **NO REFUNDS** will be given once the application has been accepted and processed.

## Set Up

Vendors are required to have their own set up, and may begin setting up from 8:00 a.m. to 8:00 p.m. on Thursday, October 12<sup>th</sup>. **No vendors** will be allowed in the field after 10:00 p.m. on the 12<sup>th</sup>. *Vendors will be required to keep their booths open during the posted hours for the festival.* Break down of booths will begin at 5:15 p.m. on Sunday, October 15<sup>th</sup>.

**Festival hours are as follows:**

**9:00 a.m. - 5:00 p.m. Friday Oct. 13**

**10:00 a.m. - 6:00 p.m. Saturday Oct. 14**

**10:00 a.m. - 5:00 p.m. Sunday Oct. 15**

Vendors requiring electricity must supply, at least 50 feet of, their own extension cord.  
Running water **will not** be available on site. Water may be obtained from a water “Buffalo” located in the event field.

## Health Code Expectations

Vendors must meet the minimum appropriate County & State health code guidelines.

## **Taxes**

The **Vendor** will be responsible for collection of all appropriate State Sales Taxes as well as any other business taxes imposed by the area Government. An official from the Kentucky Revenue Cabinet **WILL** be coming by to visit you.

## **Parking**

Due to the size of the field, and keeping with the atmosphere of the festival **NO VEHICLES OF ANY TYPE** will be allowed in the field or behind booths, unless you have permission for a drop trailer, during festival hours. Vehicles will be allowed in the field for re-stocking from 6:00 a.m. until 8:30 a.m. each day. Vendors will be required to park in the field on the first line of vehicles. **Handicapped** vehicles will have a designated area to park closer to the event area.

## **Camping**

**No modern camping will be allowed in the field.**

## **Vendor Contract/Application**

In order to sell your merchandise at Big Bone Lick Discovery Days, on park property, you must sign and return the enclosed application along with your application fee, copy of your menus & proof of insurance. This is a requirement of the Kentucky Department of Parks.

**Vendors are responsible for providing and maintaining a safe, clean, and professional operation at all times.**